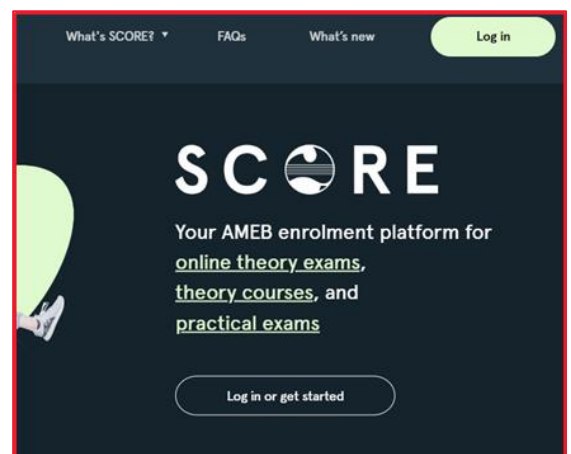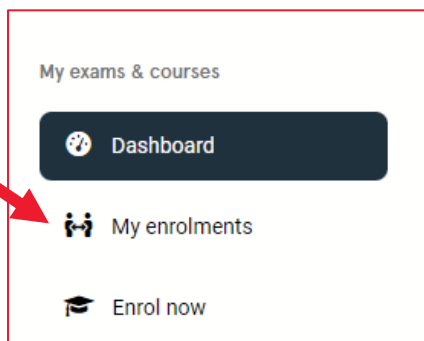# SHARING THE ENROLMENT KEY AND PIN WITH A PRACTICAL CANDIDATE

If an enroller shares the enrolment key and pin with a candidate, they (or a parent/guardian) are able to login to access information pertaining to their exam.
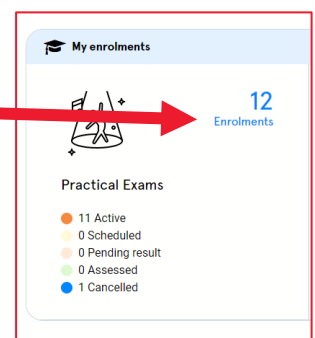
## ENROLLERS CAN ACCESS THE UNIQUE ENROLMENT KEY AND PIN:

1. Log into your SCORE account at **score.ameb.edu.au**, by clicking 'Log in' and inputting your credentials.



2. Go to 'My enrolments' in the left-hand menu



3. Click on the blue number indicating your total practical exam enrolments

4. **Click on the 'Action' button beside the relevant enrolment.**



5. **Click on 'View candidate details'.**



6. **A pop-up will appear with the Candidate details. The Enrolment Key and Enrolment PIN information can be conveyed (verbally, by email etc.) to the exam candidate or parent/guardian.**



7.

## CANDIDATES can access exam information:

1. **Log into SCORE account at score.ameb.edu.au, by clicking 'Log in' and inputting inputting the Enrolment Key and PIN in the relevant fields.**