

<b>Title</b>	College Research Committee, Terms of Reference
<b>Owner</b>	Deputy Vice Chancellor Research & Innovation
<b>Approved By</b>	University Research Committee
<b>Approval Date</b>	23 March 2026
<b>Next Review Date</b>	12 months from implementation, and then every three years
<b>For what period</b>	Indefinite
<b>Version</b>	1.0

### 1. Role

The College Research Committee (CRC) directs implementation of the University’s research strategy and priorities at the College level. It provides oversight of research, research training and programs within the Graduate Research Programs Framework for the College as appropriate to the relevant Adelaide University policies and procedures. It acts in an advisory capacity to the University Research Committee and its sub-committees, College Executive and College PVC and fulfils any additional responsibilities as determined by the College.

The College Research Committee monitors research and research training data to drive continuous performance improvement. This may include, for example, identifying priorities and developing mechanisms to grow research capability including opportunities for strategic recruitment, guide research resource allocations (particularly infrastructure), and potentially providing input into funding priorities and people related resourcing.

With respect to research training and programs within the Graduate Research Programs Framework, the CRC will work with the College Education Quality Committee as appropriate.

The College Research Committee supports Academic Board, via the University Research Committee, to fulfill their responsibilities for monitoring and managing academic standards and to meet the legislated requirements of the Higher Education

Standards (Threshold Standards) 2021 (HESF), pertaining to the following HESF Domains:

**Domain 2 Learning Environment**

2.1 Facilities and Infrastructure

**Domain 4 Research and Research Training**

4.1 Research

4.2 Research Training

**Domain 5 Institutional Quality Assurance**

5.2. Academic and Research Integrity

5.3 Monitoring, Review and Improvement

**Domain 6 Governance and Accountability**

6.3. Academic Governance

**2. Responsibility:**

The College Research Committee will:

1. Oversee consistent application of University research policies and procedures to ensure high quality research and research training.
2. Guide and support contributions to the University's Research Strategy, including the Signature Research Themes.
3. Evaluate and monitor performance data and indicators to identify opportunities to continually develop and improve the quality of research and research training, and support staff and graduate researchers in realising broad impact from their research.
4. Focus research performance through support of research structures enabling AU approved Research Institutes, Centres and Concentrations to deliver focussed and impactful high-quality research.

5. Identify mechanisms and supports that enable staff and students to seed and foster funded research collaborations with external organisations, including government and industry.
6. Develop and monitor initiatives to support researchers at all career stages, with a focus on Early Career Researchers and Mid-Career Researchers.
7. Identify mechanisms to encourage collaborative research across Schools, Colleges and AU approved Research Institutes, Centres and Concentrations.
8. Work with the Research and Innovation Portfolio, the College Executive and other Colleges to ensure effective communications and information flow.

**3. Reporting line:**

To the University Research Committee which reports to the Academic Board.

**4. Quorum:**

Half the existing membership, including the Chair or a designated delegate (ignoring fractions) plus one.

**5. Operating procedures prescribed/determined:**

1. Operating procedures are to be determined by the Committee, including for agenda setting, papers and timelines, proxies, out of session approvals and paths for escalating urgent matters.
2. Amendments to the Terms of Reference are to be approved by Academic Board.

**6. Frequency of Meetings:**

The College Research Committee will meet at least six times per year or as needed to address urgent matters.

**7. Sub-committees:**

College Research Committee may establish sub-committees as required to fulfil its functions, specifically anticipating the formation of a College Graduate Research Committee.

**8. Conflict of Interest:**

Members must declare any real or perceived conflicts of interest.

**9. Membership:**

It is recommended that the committee contains no more than 15 members, with Colleges having some discretion in the final composition within the guidance of the list below. Representative members shall be determined through an EOI process.

The Dean Students will lead a two-way exchange of information between the College Research Committee and the College Student Experience and Success Committee to ensure the student perspective is informed and considered. All members of the CRC, however, are responsible for seeking to engage the perspectives of students and staff.

Prescribed Membership:

College:

Dean, Research (Chair)

Dean, Students

Dean, I&EE

Academic Lead (Research) (representative)

Research Institute/Centre/Concentration Directors (representative)

Graduate Research Coordinators (representative)

Early Career and Mid-Career Researcher (representative)

Manager, Research Administration Services

Representative members are at the discretion of the College and should reflect the College's research profile

Research and Innovation Portfolio:

R&I Business Partner

Attendance:

College:

Associate Director, College Specialist Facilities and Technical Services

Research and Innovation Portfolio:

AU Graduate Research School (representative)

R&I Portfolio representatives

I&EE Portfolio:

International and External Engagement Squad Member/s (Marketing, Partnerships)

Others by invitation of the Chair

The College Pro Vice Chancellor has a standing invitation.

**Proxies:**

Proxies are permitted with the approval of the Chair

**Term of Office:**

Ex officio members for the term of their office, and representative staff members for two years.

**Contact person and contact details:**

Executive Officer