

This training material contains the behavioural requirements for visitors who access Physical Containment Level 2 (PC2) facilities at the University of Adelaide but who do not undertake laboratory work (e.g., for tours or demonstrations). **Visitors working in PC2 facilities are required to complete the research staff and student PC2 record of training.**

All persons working in PC2 containment facilities must comply with relevant behavioural requirements, even where they are not handling GMOs or microorganisms.

The Facility Manager is to provide an induction covering the following requirements, and complete the declaration on the second page.

PC2 Conditions

1. Entering a PC2 Facility	
<input type="checkbox"/>	Only visitors staff who have completed a PC2 record of training are allowed to enter and work in PC2 facilities.
<input type="checkbox"/>	“Emergency Only” exits must not be used to enter or exit the facility, except in an emergency.
<input type="checkbox"/>	Do not enter any PC2 facility unless you are under the direct supervision of a PC2 trained person.
<input type="checkbox"/>	Do not enter the facility unless you are wearing enclosed shoes (footwear that covers the toes, upper foot, and heels).
<input type="checkbox"/>	Following entry, you must close the facility door behind you. Do not prop doors open, this includes self-closing doors.
<input type="checkbox"/>	Immediately following entry, you must put on required Personal Protective Equipment (PPE). <ul style="list-style-type: none"> • This will include wearing a long-sleeved laboratory gown or coat as supplied in the facility if you are entering areas other than corridors. • For laboratory rodent animal facilities, wear PPE as directed by facility staff - extra PPE including hair nets and face masks are required. • Wear any other PPE needed as indicated in risk assessments and local safe operating procedures (SOPs).
<input type="checkbox"/>	Eating, drinking, chewing gum, and preparing or storing food or drinks for human consumption is not permitted in PC2 facilities.
<input type="checkbox"/>	Smoking, vaping, applying cosmetics (including lip gloss or sunscreen), and handling contact lenses is not allowed within PC2 facilities.
<input type="checkbox"/>	Mobile phones must not be used inside of the PC2 facility. If you need to use your phone, you will need to remove PPE, wash your hands and leave the facility to do so.
<input type="checkbox"/>	Personal devices such as headphones and earbuds must not be worn in PC2 facilities.
<input type="checkbox"/>	Do not touch, move or remove any items or equipment within the facility.
<input type="checkbox"/>	If you accidentally knock-over and spill any samples in a PC2 facility, damage animal cages, knock-over plant pots, etc., please leave the area, close the door and notify the facility managers as a matter of urgency. Do not attempt to clean up spills yourself – specialist procedures must be followed.
<input type="checkbox"/>	Before exiting a PC2 facility you must remove all PPE that has been supplied to you within the facility.

<input type="checkbox"/>	Hang your gowns on a 'guest' hook, or place your gown in a designated laundry basket. If you have been wearing disposable gloves, hairnets or shoe covers, place these in the bins provided in the facility.
<input type="checkbox"/>	Wash your hands with soap and water at a handbasin or use hand sanitiser provided within the facility before you exit.
<input type="checkbox"/>	Make sure that the door of the facility is closed behind you as you leave. If you are the last person leaving, make sure that the door is locked or secured.

Visitor details

This section must be completed by either the person undertaking the training or the facility manager.

Name of visitor OR organisation for visiting group		Purpose of visit:	
Facility Manager Declaration: By signing this form, I acknowledge that I have provided an induction on the behavioural requirements above as is required in accordance with the Gene Technology Act 2000, and that the person visiting the OGTR certified facility will be accompanied and supervised by a suitably trained person for the duration of their visit.			
Signature: Entering initials is acceptable if submitting this document electronically			
Date:			