

The University of Adelaide

Student Services and Amenities Fee (SSAF)

2023 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

In allocating the SSAF for 2023, the University has undertaken a two-phase consultation process with students. The first phase involved surveying all students regarding their priorities for allocation of the SSAF.

The second phase involved consultation with democratically elected student representatives as required under the Student Services, Amenities, Representation and Advocacy Guidelines. This consultation was carried out through the SSAF Consultative Committee, which was established in 2011. This committee comprised student representatives from the Adelaide University Union (YouX), Student Representative Council, international and postgraduate student representatives as well as Adelaide University Sport and Fitness (AUSF).

YouX, AUSF and the University were asked to submit SSAF funding requests on behalf of all groups to the committee. They were asked to take feedback from the student survey into account when forming these submissions. The Committee then made recommendations to the University on the allocation of SSAF funding for 2023.

A snapshot of successful 2023 SSAF funded activities include:

Health, Welfare & Wellbeing

- Student Health and Wellbeing
 - The implementation of the Student Mental Health and Wellbeing Strategy has supported a range of activities and engagements including:
 - Wellbeing Champions Network.
 - Safe Sex, No regrets campaign.
 - Connect HIV self-testing vending machines.
 - Student-led social media engagement throughout the year through Instagram and wellbeing blogs.
 - Health Promotion campaigns and events in line with the student life cycle.
 - Multiple Mental Health First aid courses run throughout the year for students and staff.
 - Wellbeing Warriors student volunteer program.
 - Wellbeing Project Officer
 - Wellbeing Project Support Officer
- Counselling Support
 - Specialist Sexual Assault and Sexual Harassment Counsellor.
 - After hours crisis line dedicated to University of Adelaide students who experience a mental health crisis.
 - Weekly counselling outreach support to Roseworthy campus.
 - Specialist Aboriginal and Torres Strait Islander counsellor.
 - Delivery of MATE bystander awareness training to student groups.
- Disability Support:
 - Disability Advisor to provide confidential, personalised assistance to students with a disability or ongoing health condition through relevant reasonable adjustments.
 - Senior Disability Support Officer.

Assisting International Students

- Student Engagement
 - Cohort and student lifecycle specific events (orientation and transition).
 - Sponsored Student Engagement
 - Language and Cultural Exchange Program
 - CommuniTea – a free weekly gathering for international students
- Volunteer programs.
 - International Peer Mentor Program
 - Talking with Aussies Program
 - Conversation, Culture & Connect Club (C3) to support English conversation skills in a non-academic environment.
- Staffing
 - Project Officer (International Engagement)
 - Specialised support and advice through the Advisory Service

Hubs & On campus Information

- Accessible and flexible face to face enquiry service hours aligned to extend in response to peak periods of student need.
- Ongoing development of the student self-service online knowledgebase - AskAdelaide, improving both the quantity and quality of content.
- Maintenance, development and service activities within Hub Central that benefits students including kitchen facilities at North Terrace, Waite and Roseworthy and maintenance of One Lan digital signage and Big Screen in HUB central.

Accommodation

- Subsidised student accommodation scheme providing affordable accommodation options for students.

Roseworthy Campus

- Campus Catering Operations Support – Food and Drink Subsidy.
- Engagement of external mental health support for students at Roseworthy Campus.
- Student Leadership, sport and recreation, wellbeing and governance.
- Student mental health awareness and support.
- Drug and alcohol harm minimisation training.
- Events and activities to support inclusion, diversity and respect.
- International student support and connection.

YouX

- Student Care support including:
 - Confidential and independent advice, support and advocacy for all students.
 - Welfare support for all students, including grants, loans, food support and material assistance.
 - Specialist academic and administrative grievance support and advocacy.
 - Provision of visiting services including Legal Aid and Tax Help.
 - Accommodation support and advice, including subsidised housing.
 - Delivery of 25,000 breakfasts per year for enrolled students through the Breakfast Club program

- Referral to specialist services within the University and the Community
- Student Employment support including:
 - Provision of an online employment database for casual and part-time work opportunities
 - Personalised support and advice on résumés, cover letters and interview preparation
 - Subsidised short courses to build employability skills for casual work opportunities for 389 students.
 - Over 1000 casual job vacancies promoted via the YouX Jobs Board.
- Clubs support including:
 - Facilitation of an administrative and governance framework for 169 Clubs enabling them to function and thrive autonomously
 - Management of a \$155,000 grants program to promote a dynamic, collaborative, and inclusive student experience, including delivery of over 398 individual grants in 2023
 - Delivery of annual training and development programs and event support and advice
- Events that enable social, wellbeing and educational activities for all students:
 - Delivery of a year-round program of free and accessible events to encourage campus community. 54 events were delivered across the University's campuses in 2023, servicing approximately 22,000 students.
 - Provision of comprehensive and welcoming orientation event programs across all campuses to help students start University successfully
 - Delivery of dedicated wellbeing, stress relief and exam support events and activities
- Marketing and communications
 - Delivery and maintenance of a website and associated student database
 - Production on a fortnightly e-news distributed to 20,000 plus recipients.
 - Operation of a comprehensive range of communications products and channels to connect students with the services available to them.

Adelaide University Sport

- Club support and engagement including:
 - Annual training and development program focussed on two key areas: diversity and inclusion and club governance.
 - Annual grants for sporting clubs and student athletes, as well as specific purpose grants to support capacity building, student focussed strategic outcomes and large capital purchases
 - Member engagement strategy to provide more sport and recreation opportunities to more students across all campuses.
- On campus events such as O Week, Sports Week and the delivery of social sport Monday – Thursday.
- Facilitating the Elite Athlete Program and pathway to Performance grants, providing scholarships to students. Implementation of UoA University Basketball League team.
- Facilitating student involvement in intervarsity competitions across South Australia, nationally and internationally.
- Supporting infrastructure and facilities used by AU Sport and Fitness clubs

SSAF Revenue Summary

	2023 Allocation \$ ¹	2023 Actual \$
SSAF Revenue	7,350,001	7,599,561
SSAF revenue carried forward from 2022	10,227,357	10,227,357
Total SSAF funds available for 2023	17,577,358	17,826,918
SSAF revenue carried over into 2024	7,377,029	7,626,589

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003*. In 2023, the maximum SSAF was \$326.

Student Status	2023 SSAF charged \$ ²	Number of students charged in 2023 ³	2023 SSAF Rate
Full-time ¹ (> 0.75 EFTSL)	\$5,546,057	17,012	\$326
Part-time ¹ (< 0.75 EFTSL)	\$2,053,504	8,416	\$244
Total:	\$7,599,561	25,428	

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term "part-time basis" means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

Student Status	2023 SSAF charged \$ ²	Approx. number of SSAF students remote learning 2023 ⁴
Remote learning/Online only	\$244	54

⁴ Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	2023 Total Allocation \$	2023 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	1,586,000	1,404,708	some	2500
2. Clubs or other associations	4,309,678	4,508,310	some	(see below)
a. Sporting	1,503,226	1,579,590	-	4321
b. Internal student politics	79,962	79,962	some	3000
c. Gender, sexuality, ethnicity, race, or nationality-based	38,567	38,567	some	2000
d. Areas-of-study related e.g. law	94,146	94,146	some	10,000
e. Other activities e.g. music, debate, chess	94,146	94,146	some	7000
f. Other	2,499,631	2,621,900	some	20,000
3. Employment/career services	394,243	565,931	some	2000
4. Legal aid	*	*	*	*
5. Other student amenities	493,000	977,091	-	250
6. Other - Accommodation	-	137,390	-	300
7. Other - International Student Support	341,000	427,226	Yes	2800
8. Other - Orientation	226,079	79,672	Yes	10000
9. Other - Infrastructure		2,100,000	-	250
Total	7,350,000	10,200,329		

* Legal Aid provided through funds to YouX, included in Key Area 2f.

Organisations, bodies or third-party providers that received SSAF funding in 2023

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Carried Forward ² \$	Total SSAF Funding Allocation ³ \$	% of total SSAF Funding Allocation
YouX	[19 572 381 388]	Key Area 2b, 2c, 2d, 2e, 2f	122,269	2,806,452	38%
AU Sport	[92 486 723 757]	Key Area 2a	76,364	1,503,226	20%
University of Adelaide	[61 249 878 937]	Key Area 1,3,4,5,6,7,8,9	2,651,697	3,040,322	41%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

² Note: Carried forward SSAF

³ Note: Allocation for 2023. AU Sport includes 1% capital.

Declaration by Person of Authority

I, Professor Jennie Shaw, of The University of Adelaide, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.


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Signature of Person making Declaration

Professor Jennie Shaw
.....

Full name of Person making Declaration

Deputy Vice-Chancellor (Academic)
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Position of Person making Declaration

19 June 2024
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Date