

In compliance with the RTS guidelines, it is not possible to make retrospective changes to enrolment details across the reporting dates of 30 June and 31 December.



AMENDMENT TO COURSEWORK ENROLMENT FOR POSTGRADUATE RESEARCH STUDENTS

Please read the notes below before you complete this Form.

(* Delete where appropriate)

Student Name: _____ Student ID: _____

School/Discipline: _____ Program: _____

Are you an International Student? YES NO

Please note:

- This form is to be used for the addition or drop of coursework classes only. If you are changing program, upgrading or transferring, please refer to the Graduate Centre website for the appropriate application forms at: <http://www.adelaide.edu.au/graduatecentre/policy/>
- In accordance with the limits specified by the Research Training Scheme (RTS), a research student may complete a maximum of one-third coursework as part of their Higher Degree by Research Program.
- The Head of School/Discipline and your Principal Supervisor must endorse all coursework enrolments and drops.
- Rules, including academic penalties and drops (withdrawals) for coursework apply to all coursework enrolments. Coursework details and grades will appear on research academic transcripts. Further information regarding course rules and key dates to make amendments may be found at <http://www.adelaide.edu.au/calendar> or by calling the Student Centre on 8303 5208.
- Amendments will be effective from the date of the Head of School or Discipline's signature.
- Please lodge this form with the Adelaide Graduate Centre, Level 6, Wyatt House, 115 Grenfell Street, Adelaide, SA 5005.

Coursework Addition

Please list all courses in Semester order e.g. list all Semester 1 courses together then Semester 2 courses.

Term	Subject Area	Catalogue No.	Course Description	Mode	Units
e.g. S1	Marketing	2009	Marketing II	Internal	4

Coursework Drop † (Withdrawal)

Term	Subject Area	Catalogue No.	Course Description	Mode	Units
e.g. S2	Law	3017	Technology Law	External	3

† Dropping from the enrolment component will automatically drop you from any related components (if applicable).

Certification by Student

Student's signature

Date

Endorsement by Principal Supervisor

Principal Supervisor's signature

Date

Endorsement by Head of School or Discipline

Head of School or Discipline signature

Date

For Office Use Only

ER ID S1: _____

ER ID S2: _____

Date: _____

Comments: